

**Pacific Coast of Congress of Harbormasters & Port Managers (PCC)  
Board of Directors Meeting  
Friday Harbor, WA  
April 10, 2007**

Approved June 15, 2007

**Board Members Present**

**Giuseppe** Alvarado, President - Port of Seattle  
**Ray** Majeski, Vice President – Ports and Harbors of Sitka  
**Cheryl** Maynard, Interim Secretary/Treasurer – Port of Olympia  
**Dean** Shaughnessy, Immediate Past President – Port of Everett  
**Lon** White, Board Pos. 1 – Port of Kodiak  
**Lou** McCall, Board Pos. 2 – Port of Juneau  
**Art** Childs, Board Pos. 4 – False Creek Harbor Authority  
**Tami** Allen, Board Pos. 5 – City of Bainbridge Island  
**Keith** Pinkstaff, Board Pos. 8 – City of Warrenton

**Board Members not in Attendance**

**Hiltje** Binner, Board Pos. 3 – Port McNeil Harbour Authority  
**Mike** Ensley, Board Pos. 6 – Port of Bellingham  
**Chris** Urbach, Board Position 7 – Port of New Port of Olympia  
**Suzie** Howser, Board Pos. 9 – Humboldt Bay Harbor District  
**Dave** Shelley, Board Position 10 - San Francisco Bay Rep.

**Training and Education Committee (T&E) Members Present**

Eric Olsson - Chair

**PCC Staff**

**Cheryl** Maynard – Executive Secretary  
**Cliff** Maynard – Executive Secretary

**Call to Order**

President **Giuseppe** called the meeting to order at 2:10 P.M.

**Introductions**

Introductions were made.

**Approval of January 2007 Board Meeting Minutes**

**Ray** made a motion to approve the January 16, 2007 board meeting minutes as written, **Lou** second the motion, motion carried unanimously.

**Financial Report**

**Cheryl** reported \$20,243 in the general fund checking account, \$29,189 in the general fund savings account, \$7665 in the Barbara Schwantes fund and \$3,840 in the Training & Education fund and over \$5,151 in the general fund CD.

There was some discussion regarding unpaid membership dues and members that had dropped their membership this year.

### **T&E Conference Updates**

**Giuseppe** brought forward a discussion regarding financial support for the T&E Chair. **Lou** made a motion to pay the T&E Chair up to \$1,500 annually. **Lon** amended the motion to authorize funding annually to pay travel and lodging not to exceed \$1,500. **Art** second the amended motion, motion carried unanimously.

### **Conference Awards**

**Cheryl** advised the board of the following awards and certificates that were to be distributed at the banquet. Life Memberships for Ed Barrett and Russ Johnson, the host Port award to be given to the Port of Friday Harbor and outgoing Board members.

### **Barbara Schwantes Fund Scholarship**

There was some discussion regarding distribution of information to the public regarding the Barbara Schwantes Scholarship and Grant Funds.

### **Alaska University Partnership Update**

**Ray** reported that the University of Alaska SE is ready to go with this project. **Ray** has been tasked by the University to make an assessment of how many members of the PCC would be willing to participate in the program.

**Giuseppe** formed a sub-committee to work on value criteria to be provided to the membership. Committee members are Lon, Lou, Giuseppe, Eric, Ray, Art and Mike.

### **Responsibilities and Roles**

**Giuseppe** discussed the value of Officer's and Board Members having responsibilities and roles. Discussion ensued regarding the future of the PCC and where it is headed in the future.

The next board meeting will be a two days rather than the normal one day meeting. June 14<sup>th</sup> will be a retreat to discuss the future of the PCC and Officer and Board Member responsibilities and roles. June 15<sup>th</sup> meeting will focus on the fall membership conference in Eureka, CA.

### **Future Legacy**

**Giuseppe** asked the question. What is our vision for the PCC in the future? Discussion followed.

### **Officer and Board Member Elections**

**Giuseppe** assigned **Dean** as the Immediate Past President to chair the elections committee.

### **Other Business**

The Board elected to make PCC merchandise available to the membership over the website. **Cheryl** will contact a vendor to provide the retail.

The meeting adjourned at 4:30 PM.